



केन्द्रीय रेशम उत्पादन अनुसंधान एवं प्रशिक्षण संस्थान

केन्द्रीय रेशम बोर्ड वस्त्र मंत्रालय, भारत सरकार
बहरमपुर - ७४२१०१, मुर्शिदाबाद जिला, (पश्चिम बंगाल)

Central Sericultural Research & Training Institute

[ISO 9001 : 2015 Certified]

CENTRAL SILK BOARD Ministry of Textiles, Govt. of India
Berhampore – 742101, Murshidabad Dist., West Bengal, India



NO .CSB/CSR&TI/ R-8 (F)/ Vol-II/RKM/ S&P/2016-17/ 10242
To

Date 06.12.2017
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Dear Sirs,

Sub:- Quotation for Purchasing of Regin Bag (Ordinary)-----Reg.

This Institute intends to purchase the following articles from the reputed dealers /Manufactures .You are requested to submit your lowest rate for supply of the same. The interested parties may visit Institute's website www.csrtiber.res.in and offer their rates accordingly.

Sl No.	Name of the Item	Quantity	EMD Amount in [Rs.]
1.	Regin Bag [Ordinary] with monogram. Size : 13.5" x 15" x 4.5" with 2[two] Chain cover by metal runner [one chain on the top and other on the side]. Soft copy of Monogram will be provided by this office in due course.	1200 Nos.	2% of the quoted value of the item. The EMD will not bear any Interest.

The bidders may inspect the site on any working day from 10.00 AM to 5.00 PM.

TERMS & CONDITIONS

1.	Sealed quotation should be addressed to the Director, Central Sericultural Research & Training Institute, Central Silk Board, Berhampore, West Bengal duly superscribed " Quotation for purchase of Regin Bag [Ordinary] ". LAST DATE FOR SUBMISSION OF RATE QUOTATION: 30-12.2017
2.	The complete sealed tender documents should reach to this Institute on or before latest by 2.00 PM on 30.12.2017. The bids will be opened at 3.00 PM on the same day in presence of the bidder or their authorized representative, who wishes to be presented at the time of opening of the rate quotations. Quotations received after the due date and time shall not be entertained.
3.	Purchase committee of this Institute will open the sealed envelope containing and scrutinize the same with reference to the specification mentioned in the tender document.
4.	Quotation should be valid at least for 90 days from the date of opening of the tender.
5.	Quoted rate should be F.O.R destination, CSR & TI, Central Silk Board, Berhampore, West Bengal.
6.	Rate should be quoted clearly indicating the basic price, GST, CST & Excise Duty etc.

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7.	<u>Earnest Money deposit [EMD as mentioned in the form of Demand Draft/Cheque in favour of the "Director, CSR&TI", payable on any Nationalized Bank at Berhampore, West Bengal should be deposited along with the tender. EMD amount may be deposited in cash at Cash Counter of this Institute.</u>
8.	As per Rule 173 [iv] of the GFR, the interested bidder can make question for the bidding conditions, bidding process and or rejection of its bids to the undersigned.
9.	Rate should be quoted as per the specification of the item.
10.	Income Tax chargeable or any service shall be deducted at source, while settling the bill. A certificate to this effect shall be issued in Form- 16A, if claim.
11.	The quantity mention is tentative and may 25% more or less at the time of placing confirm order of supply.
12.	The materials should be delivered within stipulated date and time as mentioned in the supply order. Tax/ statutory duties and other charges if any should be clearly mentioned separately in the rate quotation.
13.	PAN/GST Nos. should be given on the quotation. A copy of document also to be enclosed with the tender.
14.	Payment will be made after satisfactory execution of the order as per specifications and terms Conditions. The Director or his authorized officers the right to accept or reject or any quotation without assigning any reasons whatsoever.

Yours faithfully,



 Director

Copy to: 1] The Assistant Director [Computer] CSR&TI, Berhampore, W.B. to post the tender in this Institute website for wider publication.

2] The Assistant Director [OL], CSR&TI, Berhampore for translation.

3] Office Notice Board.