



केन्द्रीय रेशम उत्पादन अनुसंधान एवं प्रशिक्षण संस्थान

केन्द्रीय रेशम बोर्ड, वस्त्र मंत्रालय, भारत सरकार
बहरमपुर - 742101, मुर्शिदाबाद जिला, (पश्चिम बंगाल)

Central Sericultural Research & Training Institute

[ISO 9001 : 2015 Certified]

CENTRAL SILK BOARD, Ministry of Textiles, Govt. of India
Berhampore – 742101, Murshidabad Dist., West Bengal, India



NO: CSB/CSR&TI/F-41/ S&P/2017-18/ **5979**
To

Date: 10.08.2017
4

Computer

By Speed Post

Dear Sirs,

Sub: Quotation for supply of Stationery Articles – Reg.

This Institute intends to purchase the following items from reputed Party/ Manufacturer/ Dealer as per the specifications given below. It is requested to submit your lowest rate for supply of the same. The interested party may visit Institute's Website www.csrtiber.res.in and Central Silk Board's website www.csb.gov.in and offer their rates accordingly.

Sl.No.	Name of the items	Specification	Quantity (PCS)	EMD (Rs.)
01	Paraffin Paper (Good quality)	100mts per roll Length and breath-3'.5"	66 Nos Roll	Rs.1200/-
02	Foam Pad(Good quality)	2"x1.5"x2' Size	11880 pcs	Rs.2400/-

Terms & Conditions:

- Sealed Quotation should be addressed to the Director, Central Sericultural Research & Training Institute, Berhampore-742101, Dist. Murshidabad, (West Bengal)" duly super scribed, "**Quotation for Supply of Stationery Articles, Tender Reference No. : Due date: 04/09/2017 and Time of opening:3PM**"
- The complete sealed tender documents should reach to this Institute on or before 04/09/2017 **within 14.00 hours. The Tender will be opened at 15-00 hours** on the same day in presence of the bidders or their authorized representative who wishes to be present at the time of opening of the quotations. Quotations received after the due date and time shall not be entertained.
- Earnest Money Deposit (EMD) amount as indicated is required to be remitted along-with the quotations in the form of a Demand Draft drawn in favour of the "**Director, C.S.R.&T.I.**", payable on any Nationalized Bank at **Berhampore (W.B.)**. It may also be deposited in cash personally in the Cash-Counter of the Institute in which case scanned copy of the Money-Receipt should be mentioned in the letter of quotation. E.M.D. of unsuccessful tenderers will be refunded. Quotation not accompanied with E.M.D. shall summarily be rejected. The E.M.D. will not bear any interest
- Quotation should be valid at least for 90 days from the date of opening.
- Quoted rate should be **F.O.R. destination, C.S.R. & T.I., Berhampore (W.B.)**.
- In order to claim exemption from E.M.D., Valid Certificate issued by the N.S.I.C. / S.S.I., if any may be furnished.

(2)

Rate should be quoted clearly indicating the Basic price, GST/VAT, CST/ GST, Excise Duty etc. as per price schedule enclosed.

- The materials shall be delivered and commissioned within stipulated time as per quotation after receipt of confirmed order failing which a sum of equivalent to 0.5% of the goods value shall be deducted from the Bill amount for each week of delay subject to a maximum deduction of 10% of the ordered value.
- As per Rule 173(iv) of the GFR, the interested bidder can make question for the bidding conditions, bidding process and or rejection of its bid to the undersigned.
- If the day of opening of tender happens to be holiday, sealed bids should be opened on the next working day at the same time and venue.
- **GST/VAT & PAN No., Sales Tax Regn. No. must be indicated in the quotation.**
- **The quantity mentioned is tentative and may vary at the time of placing confirmed supply order.**
- Payment will be made only after satisfactory execution of the order as per specifications and installation etc. as per terms and conditions.
- The Director reserves the right to accept or reject any or all Quotation(s) without assigning any reason whatsoever.


Director

Copy to : 1. The Asstt. Director(Comp), CSR&TI, Berhampore for posting this tender document in this Institute's website as well as e-procurement. Also, it is requested to make arrangement to post this tender document in Board's website.

2. The Asstt. Director (OL), CSR&TI, Berhampore for translation.

3. Notice Board.


Director