

To

CSB & CSR&TI

CPP, CSR&TI Web Site & e-procurement Portal.

Dear Sirs,

Sub : Jungle clearance and disposal in the big pond of CSR&TI, Berhampore – reg.

The Director, CSR&TI, Berhampore, West Bengal invites sealed & duly superscribed rate quotations for Jungle clearance and disposal in the big pond of CSR&TI Berhampore.

Sl.No.	Key event	Date	Remarks
1	Last Date of Submission of Bids	23.07.2018 upto 2.30 pm.	The next working day with same timing will hold good in case the stipulated dates happen to be close holiday /bandh day
2	Date of Opening of Bid	23.07.2018 at 3.00 pm.	
3	Earnest Money Deposit (EMD)	2% of total quoted amount	
4	Venue for opening of Bid	Store Section.	
5	Cost of tender documents (General Terms and conditions, Agreement format and work schedule)	Rs.250/-	In form of D.D./Cash to be enclosed alongwith with tender.

General Terms & Conditions and relevant details :

1. The quotations should be accompanied with EMD inform of Demand Draft drawn in favour of the Director, CSR&TI, Berhampore (West Bengal).

2. The sealed Tender should be dropped in the designated Tender Box kept near Main Entrance of Administrative & Research Building and should be addressed to the Director, CSR&TI, Berhampore, West Bengal). The Tenders deposited at other places will not be entertained. This office is not responsible for the postal delays in case of tenders sent by post.

Technical details and scope of work : As per schedule & drawing enclosed.

3. The quotations shall not include any conditions whatsoever . In case, any conditions are included in the quotation the same may not be taken into consideration. The quotation in such cases is liable to be rejected. Clarification, if any, shall be obtained in writing from the office of Director,CSR&TI, Berhampore.

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4. The Bids will be evaluated and generally lowest bidder (L-1) will be eligible for the award of the tender.
5. If the Tenderer fails to undertake the job satisfactorily at any period of time or withdraws his bid the Director, CSR&TI, Berhampore reserves the right to cancel the contract and forfeit the Security Deposit without assigning any reason what so ever.
6. The quotation should be accompanied by a crossed Demand Draft/Pay order payable to the Director, CSR&TI, Berhampore Earnest Money Deposit (EMD) without which quotation will not be accepted. The EMD will not carry any interest. EMD of unsuccessful Tenderers refunded once the work is awarded. EMD of successful Tenderer will be held as security deposit and will be refunded only after satisfactory completion of work.
7. All bids should be duly sealed/typed and clearly marked the bidder's name and address on the top of the sealed envelopes as suggested in Tender Document.
8. A Performance Security deposit @ 10% of the total quoted amount and agreement (in the prescribed format enclosed) is to be furnished before commencing the contract and the party should enter into agreement before commencing contract. And the SMD will be released after satisfactory completion of work.
9. The original tender document must be duly signed and stamped by the authorized signature on each page.
10. The bidder shall indicate the prices for each and every item indicated in the schedule specification.
11. The prices quoted must be net per unit as shown in the Schedule and must include all charges Taxes etc.
12. The rate must be stated for each item separately both in words and figures. If there is discrepancy between the price quoted in work and figures, the price quoted in words would prevail and will be treated as final.
13. No Tenderer shall be allowed to revise its original price.
14. Once the bid is accepted by the Director, CSR&TI, Berhampore, West Bengal it shall remain valid for a period of at least 6 months from the date of opening of quotations.
15. The present quantity may vary during currency of work . Payment in such cases would be made on basis of actual measurements / actual quantities.
16. Incomplete and unsigned quotations are liable to be rejected.
17. The tenderer may ascertain the bidding conditions, bidding process and seek reason for rejection of bid.

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18. Income Tax as applicable will be deducted. The party should indicate the PAN.
19. For exemption of EMD the party may produce suitable documents from the concerned authority.
20. To avoid repetition of terms and conditions the party is expected to be familiar with the general conditions of contract for works(latest) prevailing in CPWD and the same with suitable modification will be followed to resolve any dispute/any matter and for any clarification etc.

ARBITRATION

Except where otherwise provided in the contract, all questions and disputes relating to the meaning of the specifications, and instructions herein before mentioned and as to the quality of the materials, as to any question, claim, right matter or thing whatsoever, in any way arising out of or relating to the contract, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution of the same whether arising during the process of the work or after the completion or abandonment thereof shall be referred to the sole arbitration of a person nominated by the Director, CSR&TI, Berhampore, West Bengal and if he is unable or unwilling to act to the sole arbitration of some other person appointed by him willing to act as such arbitrator. The submission shall be deemed to be submission to Arbitration under the meaning of the Arbitration Act, 1940 or any satisfactory modification of re-enactment thereof for the time being in force, conclusive and binding on all parties of the Contract. For the purpose jurisdiction is Berhampore (W.B.)

PAYMENT UNDER THE CONTRACT

No Payment in advance shall be considered.

The payment shall be released on satisfactory completion of work in totality against the bill provided by the party on due certification by officer in-charge in CSR&TI, Berhampore, West Bengal. Counter conditions by the Tenderers for matters concerning payment of bills shall not be acceptable.

[Dr.Kanika Trivedy]

Director

Copy to the Assistant Director (Computer), Computer Section, CSR&TI, Berhampore for information. He is advised to upload the matter in our office website, and also e-procurement portal & CPP portal within 2/3 days.

Copy to : The Chairman, Purchase Scrutiny Committee for information and necessary action.

Director