

**Minutes of 1<sup>st</sup> Extension Officers Meeting of 2016-17 held on 19.07.2016  
at CSR&TI, Berhampore**

The 1<sup>st</sup> Extension Officers Meeting for the year 2016-17 was held on 19.07.2016 at CSR&TI, Berhampore to review the progress of extension activities done during 1<sup>st</sup> Qtr. (April-June,2016) including the Action Plan of Seri Model Village under the chairmanship of Dr. Kanika Trivedy, Director, CSR&TI, Berhampore.

At the outset, Dr. S. Chanda, Scientist D & Divisional Coordinator, Extension & Publicity Division welcomed the Director, CSRTI, Berhampore, Director (Tech.), C.O., Bangalore, Director, CSGRC, Hosur, Scientists from RSRS, REC & REC (SU)s and Scientists of the Institute in the meeting.

The Chairperson in her introductory remarks welcomed all the In-charges of RSRS, REC & Sub-RECs for attending the meeting. She stressed on transfer of technologies to the farmers with proper ducumentation. She also expressed her concern on “Root Trainer Technologies” for adoption at the land based units. She also informed all the participants about new Mulberry Application (M-app) for data collection from field. Demonstration through power point was shown on these technologies.

A list of participants is enclosed in **Annex. -I**.

Later on item wise agenda points were discussed and following was resolved.

**Item I – Confirmation of the minutes of last extension officers meeting held on 7-8.12.2015 at CSR&TI, Berhampore.**

Since no comments were received the minutes were confirmed.

**Item II – Review of the follow up actions regarding decisions of the Extension Officers meeting held on 7-8.12.2015.**

1. It has been observed that RSRS, Kalimpong established drum-kit irrigation system for demonstration purpose. RSRS, Jorhat also installed the same but it is non functioning, whereas, Scientist-D, RSRS, Koraput was advised to install system immediately.  
[Action: Scientist D, RSRS, Koraput and Jorhat]
2. Requisition of rotary moutage has been sent to Director, CSR&TI, Mysore for supply.  
[Action: AD Store]
3. All RSRS, RECs and REC (SU)s were advised to submit two copies of hard copy and soft copy of updated “Farmers Directory” by 31<sup>st</sup> august, 2016.  
[Action: All units]
4. It was advised that during distribution of rearing articles to the farmers MOA should be prepared on Rs.200/- stamp paper and agreement should be done to use all the articles for minimum 5 years on stamp paper.  
[Action: All units]

5. It was advised to RSRS, Koraput to refloat tender for condemnation of vehicle. All other units were requested to submit proposal of condemnation of vehicle with full justification to this office.

**[Action: RSRS, Koraput and All units]**

6. Decision was taken for transfer of driver from REC, Imphal to REC, Aizawl. Accordingly, letter should be sent to C.O. and submit action taken report for arranging driver. It was advised to REC, Rangpo to arrange for Garage.

**[Action: Establishment, REC, Imphal, Aizwal & Rangpo]**

7. It was advised to include the farmers of RSRS, Ranchi and its nested units in the list of farmers to be benefitted by the CDP assistance under DoS, Govt. of Jharkhand.

**[Action: REC, Bhandra]**

8. It was discussed at length in the meeting that RSRS, Jorhat will adopt trenching & mulching practices. Hill stations were advised to take up "Tiger Trenching" system for rain water harvest. It was also advised to encourage farmers to take up mulching practices with locally available resources/ materials to increase the carbon stock in soil and mulberry productivity.

**[Action: All units]**

### **Item III – Review of the Progresses of nested units during 1<sup>st</sup> Qtr.2016-17.**

1. It was advised to submit brushing report within 10 days of brushing of the batch.

**[Action: All units]**

2. Effort should be made to improve cocoon yield of bivoltine hybrids > 50 kg/100 dfls.

**[Action: All units]**

3. It was informed that IVLP has been stopped, instead of this, Seri Model Village programme as mentioned in Agenda & Explanatory Notes (pp. no. 27-28) has been initiated.

**[Action: All units as mentioned]**

#### **General points**

1. It was advised to submit xerox copies of duly signed map of land record from land revenue Dept., who have landed property (own and lease), details pertaining to vacant land, proper demarkation of boundary of the office campus, safety report of electrical connection within 16<sup>th</sup> Aug., 2016.

**[Action: All land based units]**

2. It was advised to introduce biometric attendance system for all TSW/SFW in all the units and also to ensure adhar based attendance in all stations.

**[Action: All units]**

3. It was advised that budget set for all activities should be fully utilized. Extra programmes should be conducted for utilization of the existing fund.

**[Action: All units]**

4. Farmers should be given DFLs, based on their capacity and mulberry production.

**[Action: All units]**

5. It was advised to take immediate action to implement one Seri Resource Centre and send the proposal with MOA on Stamp paper of Rs.200/-.

**[Action: REC, Mothabari; REC, Kamnagar & CPP, Nadia, BV CPP Cell]**

6. All land based units were advised to establish one kisaan nursery and one vermicompost pit and to send the proposal as per guidelines of C.O. sent on 6<sup>th</sup> July, 2016 online for each program within 5<sup>th</sup> Aug., 2016.

**[Action: All land based units]**

7. It was advised to send the report with CD of radio/ TV programme (on sericulture) attended.

**[Action: REC, Shillong]**

8. For *mKisan*, it was advised to send the messages in local languages with English version to this Institute according to the activity of their zone at least one week before to CSRTI, Berhampore for sending messages to the farmers. All units may send SMS directly in local language through their respective units nic email ID or email ID (like [abc.csb@nic.in](mailto:abc.csb@nic.in) or [abc@gmail.com](mailto:abc@gmail.com)) to their adopted farmers and report should be sent to this office indicating date of sending SMS, matter sent, number of farmers covered and language used.

**[Action: All units]**

9. It was decided that the proposals for radio/TV programmes for all units will be send shortly.

**[Action: Extension & Publicity Division, CSRTI, Berhampore]**

10. Finalized name of the officer/ scientist for Estate should be intimated to all units.

**[Action: Maintenance Section]**

Director appreciated the efforts of the all concerned and advised the Scientists to be more meticulous towards implementation of all activities as per revised Action Plan, 2016-17 with 100% adoption of technologies and other extension activities. She also reminded the need for documentation of all activities especially to success stories. She urged all to extend coordinated efforts and liaison with the DoT/DoS.

The meeting ended with a vote of thanks to the chair.

**(Dr. Kanika Trivedy)**  
**Director,**  
**CSR&TI,**  
**Berhampore**

## ANNEX-I

### LIST OF PARTICIPANTS ATTENDED THE EXTENSION OFFICERS MEETING HELD ON 19.07.2016

Sl.No	Name	Designation	Name of the Centre
1.	Dr. Kanika Trivedy	Director	CSR&TI,Berhampore
2.	Dr. Alok Sahay	Director	CSGRC,Hosur
3.	Dr. P.K.Mishra	Director (Tech.)	CSB,Bangalore
4.	Dr. M.K.Ghosh	Scientist-D	RSRS,Koraput
5.	Dr. G.B.Singh	Scientist-D	REC,Agartala
6.	Dr. A.Boruah	Scientist-D	REC,Dimapur
7.	Dr. T.Dutta Biswas	Scientist-D	REC, Kamnagar
8.	Mr.S.T.Lepcha	Scientist-D	REC,Rongpo,Sikkim
9.	Dr. S.N.Gogoi	Scientist-D	RSRS,Jorhat
10.	Dr. L.Somen Singh	Scientist-D	REC,Imphal
11.	Mr. U.C. Baruah	Scientist-D	RSRS,Jorhat
12.	Mr.D.Chakroborty	Scientist-D	MBG, CSR&TI,Berhampore
13.	Dr.Depesh Pandit	Scientist-D	PMCE, CSR&TI,Berhampore
14.	Dr. G.S.Singh	Scientist-D	REC (SU) Bhandra
15.	Mr. S.Chatterjee	Scientist-D	Biotech, CSR&TI,Berhampore
16.	Mrs.M.Pomehgam	Scientist-D	RSRS,Jorhat
17.	Dr(Mrs). J.Sarkar	Scientist-D	RTI, CSR&TI,Berhampore
18.	Mr.D.Das	Scientist-D	Entomology, CSR&TI,Berhampore
19.	Mr.Sudeb Chatterjee	Scientist-D	RSRS,Kalimpong
20.	Dr. P.K.Ghosh	Scientist-D	MBG. CSR&TI,Berhampore
21.	Mr.S.K.Dutta	Scientist-D	Mul.Pathology, CSR&TI, Berhampore
22.	Mr.B.N.Chowdhury	Scientist-D	REC,Aizawl
23.	Dr. A.K.Verma	Scientist-D	SBG, CSR&TI, Berhampore
24.	Mr. N.B.Kar	Scientist-D	R&S, CSR&TI, Berhampore
25.	Md.Z.Hossin	Scientist-D	Mul.Pathology, CSR&TI, Berhampore
26.	Dr.S.Chanda	Scientist-D	Extn.& Pub.Divn. CSR&TI, Berhampore
27.	R.Banerje	Scientist-D	MBG, CSR&TI, Berhampore
28.	Dr. U.Banerjee	Scientist-D	PMCE, CSR&TI,Berhampore
29.	Dr.S.Sarker	Scientist-C	Training, CSR&TI, Berhampore
30.	Dr. M Allam	Scientist-C	RSRS,Ranchi
31.	Dr. C.Z.Renthlei	Scientist-C	REC.Shillong
32.	Mr. Sunil Kumar Mishra	Scientist-C	RSRS,Koraput
33.	Mr.B.K.Basumatay	Scientist-C	REC,Mongaldoi
34.	Mr. Gopal Chandra Das	Scientist-C	BV, Cell CSR&TI, Berhampore
35.	Mr. D. P.Das Mohapatra	Scientist-C	REC,Dhenkikote
36.	Mrs, Satyabrata Dey	Scientist-C	REC,Dhenkikote
37.	Mr.Shafi Afroz	Scientist-B	REC,Gumla
38.	Mr. Anil Pappachan	Scientist-B	APFM, CSR&TI, Berhampore
39.	Mr. T.N.Srikanth	AD(Stat)	PMCE, CSR&TI,Berhampore
40.	Mr.Kajal Kr.Roy	Tech. Asst.	REC,Mothabari
41.	Mr. Ashok Sahoo	Tech. Asst.	Extn.& Pub.Divn. CSR&TI, Berhampore
42.	Mr. B. Chowdhury	Tech. Asst.	REC.M.P.Raj
43.	Mr.S.Mukharjee	Tech. Asst.	REC(SU) Kalitha