

**Minutes of 2nd Extension Officers Meeting for 2016-17 held on 17.01.2017
at CSR&TI, Berhampore**

The 2nd Extension Officers Meeting for 2016-17 was held on 17.01.2017 at CSR&TI, Berhampore to review the progress of extension activities during the period from July to December, 2016 under the chairmanship of Dr. Kanika Trivedy, Director, CSR&TI, Berhampore.

At the outset, Dr. Tapati Datta Biswas, Scientist D & Divisional Coordinator, Extension & Publicity Division welcomed the Director, CSRTI Berhampore along with all the scientists from the Institute, RSRSs, RECs, REC (SU) in the meeting.

The Chairperson welcomed the participants in the meeting. In her introductory remarks she highlighted that the Member Secretary has reoriented the mandates of the RECs emphasizing on extending intensive training to the farmers for extensive percolation of technologies, raising of saplings and revenue generation which should be meticulously adhered to. She further reminded that with the 3rd quarter completed, all the incharges should gear up to achieve the annual target within the last quarter and also the allocated money for each centre should be exhausted within the stipulated period. Moreover, if required, extra ECPs are to be conducted for this purpose.

A list of participants is enclosed in **Annex. -I**.

Later on item wise agenda points were taken up.

Item I – Confirmation of the minutes of last extension officers meeting held on 19.07.2016 at CSR&TI, Berhampore.

Since no comments were received the minutes was accepted as confirmed.

Item II – Review of the follow up actions regarding decisions of the Extension Officers' meeting held on 19.07.2016.

1. Discussing on the Drum-Kit irrigation system, the Chairman advised the I/C REC Bhandra to shift the irrigation system of RSRS Ranchi to REC Bhandra.

[Action: Scientist D, REC Bhandra]

2. With regard to supply of rotary mountages (already indented), the Chairman assured the house that the matter will be pursued with the CO Bangalore so that the same can be received at the earliest.

[Action: AD Store]

3. It was observed that most of the units have completed their Farmers' Directory and submitted the same. However, the Directory of the Birbhum district is still pending for which the Chairman instructed the concerned Nodal Officer to complete and submit the same as early as possible. Moreover, all the Directories are to be uploaded by the Computer Section.

[Action: Nodal Officer, Birbhum cluster ; AD, Computer Section)]

4. Regarding condemnation and auction of vehicles by the units, all the concerned in-charges are to settle the matter with the vehicle section of the main institute. With regard to transfer of driver from REC Imphal to REC Aizwal the same may be settled with the vehicle section. In both the cases the decision arrived at should be intimated to the Extension Division.
[Action: Concerned units]
5. As regard adoption of “*Tiger Trenching*” system for rain water harvest, the I/C RSRS Jorhat was advised to personally visit and update himself with the procedural details of the same and observe the feasibility of the technology at the different units under his jurisdiction.
[Action: I/C, RSRS Jorhat]
6. With regard to implementation of *Seri Model Village* all the units were advised to collect both leaf yield and cocoon yield data from the adopted farmers, as well as, general farmers, for effective comparison.
[Action: Concerned units]
7. Regarding the Bio-metric attendance system for staff and TSFWs, all the units were advised to take the printouts regularly for record purpose. As it was observed that Bio-metric system installed at RSRS Jorhat is not functioning properly since long back, the I/C RSRS Jorhat was advised to take immediate necessary action for repairing /installing of new machine.
[Action: All units ; I/C, RSRS Jorhat]
8. While discussing on the implementation of the *Seri-Resource Centre*, it was decided that proposal for opening 1(one) SRC at Mallickpur village, Murshidabad, the proposal should be sent to the CO Bangalore.
[Action: Training Division]
9. The proposal for establishment of *Kisan Nursery* and *Vermi-compost pit* received from land based units have already been sent to CO for approval. However, a reminder in this regard has to be sent to CO keeping an eye towards utilization of funds.
[Action: Extension Division]
10. The Director advised that all the RSRSs should have at least 2 projects of their own to fulfill the RFD target of the Institute, for which new projects are to be formulated by the concerned units, if needed
[Action: All RSRSs]

Item III – Review of the Progress of nested units

1. With regard to *Bivoltine seed cocoon generation programme*, it was observed that the units are facing problem regarding selling of seed cocoons except REC Agartala, where the entire seed cocoons are purchased by the DoS Tripura. Thus, it was decided that this programme will not be included in the forthcoming Action Plan 2017-18, excepting REC Agartala.
[Action: Extension Division]
2. The programme of *Testing of new silkworm hybrids* initiated by RSRS Jorhat and its nested units as a follow up action of the RRAC meeting, it was advised to settle the issue at the RRAC level.
[Action: I/C, RSRS Jorhat]

3. After detailed discussion in the meeting regarding *Popularization of Intercropping System*, the house noted that the same is not being implemented properly without uniformity and any economics and thus decided for discontinuation of the same during 2017-18.

[Action: Concerned units]

4. With regard to presentation of crop data / cocoon yield data, frequency distribution and statically analyzed data should invariably be shown during presentation in the meetings, in future.

[Action: All units]

General points

1. It was observed that saplings raised by the different extension units are being freely distributed among the farmers for extension of mulberry acreage. However, this needs to be clarified from CO Bangalore.

[Action: Extension Division]

2. It was advised to introduce *biometric attendance system* for all TSFWs/SFWs of all the units and also to ensure *adhar based attendance* in all stations, as the Member Secretary is very particular about the *e – attendance*.

[Action: All units]

3. It was advised that budget set for all activities should be fully utilized. If necessary, Extra programmes should be conducted for utilization of the remaining fund.

[Action: All units]

4. As the Member Secretary setting new goals/mandates for the multitasking RECs, concerned units should be more active to achieve their targets.

[Action: Concerned units]

The meeting ended with a vote of thanks to the chair and all the participants.

Sd/-

(Dr. Kanika Trivedy)
Director
CSR&TI, Berhampore